

Mandatory Template 1: Child Safeguarding Statement and Risk Assessment Template (Landscape Version)

Child Safeguarding Statement

Kerry Local Creative Youth Partnership develops local networks and collaborations with organisations to provide creative opportunities for children and young people in their communities. Oversight of all its activities are provided by the Kerry ETB Section 44 Youth Work Committee. Child safeguarding procedures are aligned with Kerry ETB Child Protection Oversight Policy.

All mandatory templates are completed and unmodified as issued by the Department of Education in accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), [the Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools 2017](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#).

- 1 The Board of Management for Kerry Local Creative Youth Partnership (Kerry LCYP) is the ETB Youthwork Committee, a Section 44 Committee of the Board of Kerry ETB), has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post Primary Schools (revised (2023))* as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is Deirdre Enright, Creative Youth Co-Ordinator, Kerry ETB.
- 3 The Deputy Designated Liaison Person (Deputy DLP) is Seamus Whitty, Youth Development Officer, Kerry ETB.
- 4 The Relevant Person is Deirdre Enright, Creative Youth Co-Ordinator

(The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. In a school setting the relevant person shall be the designated liaison person.)

- 5 The Board of Management for Kerry LCYP (the Youthwork Committee, a Section 44 Committee of the Board of Kerry ETB) recognises that child protection and welfare considerations permeate all aspects of child and youth engagement in creative programmes, child and youth voice consultations, events and workshops, and must be reflected in all of the LCYP policies, procedures, practices and activities. In its policies, procedures, practices and activities, Kerry LCYP will adhere to the following principles of best practice in child protection and welfare.

Kerry LCYP will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;

- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with caregivers and parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

Kerry LCYP will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6 The following procedures/measures are in place:

- In relation to any member of staff¹ who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending LCYP activities, the LCYP adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for LCYP/ETB staff which are published on the gov.ie website.
- In relation to the selection or recruitment of LCYP staff/service providers and their suitability to work with children, the LCYP adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\) Acts 2012 to 2016](#) and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the gov.ie website.
- In relation to the provision of information and, where necessary, instruction and training, to staff/service providers in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the LCYP-
 - Has provided each member of staff /service providers with a copy of the school’s Child Safeguarding Statement
 - Ensures all new staff /service providers are provided with a copy of the school’s Child Safeguarding Statement
 - Encourages staff / service providers to avail of relevant training
 - Encourages Board of Management members to avail of relevant training
 - Kerry LCYP maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all Kerry ETB/LCYP personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.

¹ The word staff in this instance denotes employed staff as well as consultants and contractors who might on occasion engage in child or youth voice consultations or research with children and/or young people on behalf of the LCYP.

- In relation to reporting of child protection concerns to Tusla, all Kerry ETB/LCYP personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
 - With regard to any instances where the LCYP enters into agreements with third parties, a copy of their current Child Safeguarding Statement and Risk Assessment Template will be sought from third parties which states they are fully compliant with Child Protection obligations as specified in the relevant Child Protection and Safeguarding legislation.
 - With regard to any circumstances where the LCYP enters into a contract of service with a service provider for the purposes of delivering workshops to children and young people, a Child Safeguarding and Risk Assessment will be sought from the service provider which states that they are fully compliant with Child Protection obligations as specified in the relevant Child Protection and Safeguarding legislation, and Garda Vetting is in place or provided through the ETB. Service Providers/facilitators are required to have Children's First E-Learning Programme Completed and provide certification of completion to the school/centre principal/manager before the service provider/facilitator begins their work in the school/centre. This E-learning access programme can be accessed through <https://www.tusla.ie/children-first/children-first-e-learning-programme/>
 - All registered teachers employed by the LCYP at Kerry ETB are mandated persons under the Children First Act 2015.
 - In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending LCYP activities or participating in LCYP activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
 - The various procedures referred to in this Statement can be accessed via the LCYP's pages on the Kerry ETB website, and also feature in the office of the Creative Youth Co-Ordinator and can be made available on request to Kerry LCYP. The procedures refer to the gov.ie website or will be made available on request by the LCYP.
- 7 This statement has been published on the ETB's website and has been provided to all members of LCYP service providers who work with children and young people and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
- 8 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.


This Child Safeguarding Statement was adopted by the Board of Management as the Youthwork Committee, a Section 44 Committee of the Board of Kerry ETB on 9th January 2024

This Child Safeguarding Statement was reviewed by the Board of Management as the Youthwork Committee, a Section 44 Committee of the Board of Kerry ETB on 9th January 2024.

Signed: *Norma Moriarty*
[Norma Moriarty \(Jan 10, 2024 14:36 GMT\)](#)

Norma Moriarty, Chairperson
Kerry Youthwork Committee, Kerry ETB

Date: **Jan 10, 2024**

Signed: 
[Deirdre Enright \(Jan 10, 2024 14:09 GMT\)](#)

Deirdre Enright,
Creative Youth Co-Ordinator, Kerry ETB

Date: **Jan 10, 2024**

Child Safeguarding Risk Assessment

Written Assessment of Risk of Kerry Local Creative Youth Partnership

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*, the following is the Written Risk Assessment of Kerry Local Creative Youth Partnership.

1. List of LCYP activities	2. The LCYP has identified the following risk of harm in respect of its activities –	3. The LCYP has the following procedures in place to address the risks of harm identified in this assessment -
<p>Daily arrival and departure of all participants including children and/or young people.</p> <p>Facilitated child and youth learning and participation in a room-based setting</p> <p>Facilitated child and youth learning and participation in an outdoor setting</p> <p>Outdoor activities</p> <p>Sporting activities relating to creativity</p> <p>Kerry LCYP outings arranged by a partner, third party or the LCYP</p> <p>Kerry LCYP trips involving overnight stay</p> <p>Kerry LCYP trips involving foreign travel</p> <p>Use of toilet/changing/shower areas in Kerry LCYP use of centres</p>	<ul style="list-style-type: none"> • Risk of harm not being recognised by third party or by Kerry LCYP personnel. • Risk of harm not being reported properly and promptly by third party or Kerry LCYP personnel. • Risk of child or young person being harmed in third party or Kerry LCYP activity by a member of • LCYP Kerry personnel. • Risk of child or young person being harmed in a • Kerry LCYP activity by another child. • Risk of child being harmed by a member of Kerry • LCYP personnel, a member of staff of • another organisation or other person while • child participating in a third-party activity or an • LCYP activity e.g. Kerry LCYP trip or performance/exhibition event. 	<ul style="list-style-type: none"> • Kerry Local Creative Youth Partnership has adopted and will implement fully and without modification the Department of Education & Skills, Child Protection Procedures for ETB’s as part of this overall Child Safeguarding Statement; • LCYP is aware of Kerry ETB’s Mobile Device Policy and Lone Worker Policy. • Kerry LCYP adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting. • Kerry LCYP does not engage staff directly, but all consultants/contractors if engaging with children and/or young people are required to comply with all child safeguarding measures outlined in Kerry LCYP <i>Child Safeguarding Statement</i> and will be Garda Vetted as required. • Kerry LCYP adheres to Kerry’s ETB’s Lone Worker Policy and ensures that all contractors in third party settings are accompanied by third

<p>Fundraising events involving children and young people</p> <p>Use of off-site facilities for Kerry LCYP activities</p> <p>Kerry LCYP transport arrangements</p> <p>Management of challenging behaviour amongst children and /or young people, including appropriate use of verbal restraint or physical/non-physical restraint where required</p> <p>Administration of Medicine</p> <p>Administration of First Aid</p> <p>Prevention and dealing with bullying amongst children and/or young people</p> <p>Advisement of personnel staff, contractors of LCYP child protection / safeguarding matters</p>	<ul style="list-style-type: none"> • Risk of harm due to bullying of child in a third-party activity. • Risk of harm due to inadequate supervision of children in an activity setting in a third-party setting. • Risk of harm due to inadequate supervision by a • third party of children, while attending a trip or activity in a third-party setting. • Risk of harm due to inappropriate relationship/communications between child and another child or adult in a third-party setting. • Risk of a lack of knowledge of medicine • Risk of a lack of knowledge of first aid • Risk of harm due to inadequate code of behaviour in a third-party setting. • At point of contract engagement 	<p>party staff while working with children and young people.</p> <ul style="list-style-type: none"> • Kerry LCYP engages with third parties under service level agreement or under a Statement of Assurance Agreement and provides ongoing support/guidance regarding implementation of group contracts as part of child and/or youth participation in activities • Should LCYP organise an activity, all volunteers or visitors must sign in. No volunteer or visitor is left alone with a child. • All child protection guidelines will be adhered to in the case of outings/exhibitions/events/consultations <i>and any</i> events involving food and drink. • Kerry LCYP operates under Kerry ETB Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i> • All out of school delivered by third parties under the LCYP programme are supervised by third party partners or grantees appropriately, where not, appropriate personnel are on site, in position in this regard. • Kerry LCYP follows a youth work approach in creating a group contract around behaviour. • Safeguarding matters are discussed in planning and briefing sessions
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<p>The use of devices and working online during LCYP activities</p> <p>Care of children and/or students with specific vulnerabilities/ needs such as:</p> <ul style="list-style-type: none"> • Children and Young people from ethnic minorities/migrants • Members of the Traveller community • Lesbian, gay, bisexual or transgender (LGBT) children and young people • Young people perceived to be LGBT • Children and/or young people of minority religious faiths • Children / Young people in care • Children / Young people on a Child Protection Notification System <p>Recruitment of Kerry LCYP personnel including –</p> <ul style="list-style-type: none"> • Consultants • Contractors & Service Providers • Creative Practitioners • External Speakers & Facilitators • Any form of personnel. <p>Youth workers/leaders/Volunteers/Parents in Kerry LCYP activities. Visitors/contractors present during tuition/creative facilitation</p>	<ul style="list-style-type: none"> • Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while attending third party or Kerry LCYP related activities. • Risk of harm in one-to-one or small group facilitation, teaching, counselling, coaching situation in a third party setting. • Risk of harm caused by member of third party or Kerry LCYP personnel communicating with students in appropriate manner via social media, texting, digital device or other manner. • Risk of harm caused by member of third party or Kerry LCYP personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner. • Risk of harm due to use of third party or Kerry LCYP facilities by external agencies during third party or LCYP time. • Risk of harm due to daily arrival and dismissal of children and/or young people 	<ul style="list-style-type: none"> • Kerry LCYP adheres to Kerry ETB’s ICT policy in respect of usage of ICT by students • Kerry LCYP adheres to Kerry ETB’s mobile phone policy in respect of usage of mobile phones by students • Kerry LCYP adheres to Kerry ETB’s code of behaviour. • Kerry LCYP adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting • Kerry LCYP complies with Kerry ETB’s codes of conduct for Kerry LCYP personnel (teaching and non-teaching staff). • Kerry LCYP complies with the Kerry ETB’s agreed disciplinary procedures for teaching staff • Kerry LCYP adheres to Kerry ETB’s code of behaviour. • Kerry LCYP adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting • Kerry LCYP complies with Kerry ETB’s codes of conduct for Kerry LCYP personnel (teaching and non-teaching staff).
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<p>Visitors/contractors present during/ after Kerry LCYP activities Use of Information and Communication Technology by participants in Kerry LCYP activity in centres Use of video/photography/other media to record Kerry LCYP events / curricular requirements Eating at canteen facilities Creative activities that take place in a creativity hub, group setting or youth theatre setting Drop-in visitors Site visits to external locations and centres</p>	<p>outside of operational hours or use of food and drink outside of core activity.</p>	<ul style="list-style-type: none"> • Kerry LCYP complies with the Kerry ETB’s agreed disciplinary procedures for teaching staff • All out of school delivered by third parties under the LCYP programme are supervised by third party partners or grantees appropriately, where not, appropriate personnel are on site, in position in this regard.
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Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management, as the Youthwork Committee, a Section 44 Committee of the Board of Kerry ETB, has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.