

**CRUINNIÚ BHORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION AND TRAINING BOARD MEETING**

Date and Time:	Monday 23 rd December at 12.30 p.m.
Location:	Hybrid Meeting
Cathaoirleach:	Cllr. Norma Moriarty
Secretary:	Mr Colm McEvoy, Chief Executive
Attendance (Reserve Members):	<ul style="list-style-type: none"> • Cllr. Norma Moriarty • Cllr. Deirdre Ferris (Remote) • Cllr. Paul Daly (Remote) • Cllr. Tommy Griffin (Remote) • Cllr. Angie Baily (Remote) • Cllr. Niall Kelleher (Remote) • Cllr. Liam Nolan (Remote) • Cllr. Martin Grady (Remote) • Mr. Joseph Brennan (Remote) • Mr. Daniel O'Donoghue (Remote) • Ms. Lorraine O'Sullivan (Remote) • Mr. John O'Connor (Remote) • Mr. Michael Larkin McCarthy (Remote) • Mr. Noel Keenan (Remote) • Ms. Maria O'Gorman
Attendance (Executive Members):	<ul style="list-style-type: none"> • Mr. Colm McEvoy, Chief Executive (CE) • Ms. Maria Brennan, Director of Organisation Support and Development (OSD) • Ms. Betty Corkey, Head of Corporate and Procurement (Remote) • Ms. Heather Shanahan, Head of Finance
Apologies:	<ul style="list-style-type: none"> • Cllr. Marie Moloney • Cllr. Anne O'Sullivan

	<ul style="list-style-type: none"> • Cllr. Teddy O’Sullivan Casey • Cllr. Maura Healy Rae • Ms. Annette Steinborn • Ms. Katherina Broderick
--	---

	CONFLICT OF INTEREST/DISCLOSURE OF INTERESTS
	<p>As per Section 1.18 of Circular Letter (CL) 0083/2024, a conflict of interest form was circulated to each Board Member before the meeting for signature.</p> <p style="text-align: center;">There were no conflicts of interest disclosed relevant to the meeting’s agenda item, as discussed.</p>

12/2024/1	AGENDA CLÁR
	<p>Letter of Representation 2023 and Financial Statements</p> <p>Further to confirmation from the Comptroller and Auditor General (C&AG) that it was in order to sign the 2023 Letter of Representation and the 2023 Financial Statements, Kerry ETB convened this meeting to request Board approval for same.</p> <p>The Head of Finance outlined the changes of note between the draft 2023 Financial Statement signed in March 2024 and the final audited version being presented at this meeting.</p> <p>The CE advised the Board that he had consulted with the Chairperson of the Finance Committee re the Letter of Representation and the Financial Statements, providing an update re same.</p> <p>The 2023 Financial Statements were approved by the Board.</p> <p style="text-align: center;">Proposed: Ms. Maria O’Gorman Seconded: Cllr. Martin Grady</p> <p>The Letter of Representation 2023 as circulated in advance of the meeting was approved by the Board.</p> <p style="text-align: center;">Proposed: Cllr. Angie Bailly Seconded: Ms. Lorraine O’Sullivan</p>

12/2024/2	<p style="text-align: center;">ANY OTHER BUSINESS WITH THE PERMISSION OF AN CATHAOIRLEACH AON GHNÓ EILE LE CEAD AN CHATHAOIRLIGH</p>
	<ul style="list-style-type: none"> • The Board were advised of alternative dates for the the Kerry ETB/IPA Board Training which had to be deferred due to Storm Darragh on Saturday 7th December, 2024. The two dates proposed were Saturday 18th January 2025 or Saturday 1st February 2025. The Board unanimously agreed to Saturday 18th January 2025. • Next Kerry ETB Board meeting Tuesday 28th January 2025 at 3.00 p.m., Venue: Kerry ETB Boardroom, Centrepoint, Tralee. <p style="text-align: center;"><i>This concluded the business of the meeting.</i></p>