

**CRUINNIÚ BHORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION AND TRAINING BOARD MEETING**

Date and Time:	Tuesday 10 th September at 3 p.m.
Location:	In Person: Kerry ETB Head Office Centrepont Building, Boardroom
Cathaoirleach:	Cllr. Norma Moriarty
Secretary:	Mr Colm McEvoy, Chief Executive
Attendance (Reserve Members):	<ul style="list-style-type: none"> • Cllr. Angie Baily • Cllr. Anne O'Sullivan • Cllr. Marie Moloney • Cllr. Niall Kelleher • Cllr. Norma Moriarty • Cllr. Paul Daly • Cllr. Teddy O'Sullivan Casey • Cllr. Tommy Griffin • Mr Joseph (Joe) Brennan • Mr. Daniel O'Donoghue • Mr. John O'Connor • Mr. Michael Larkin McCarthy • Mr. Noel Keenan • Ms Maria O'Gorman • Ms. Annette Steinborn • Ms. Katherina Broderick • Ms. Lorraine O'Sullivan
Attendance (Executive Members):	<ul style="list-style-type: none"> • Mr Colm McEvoy, Chief Executive (CE) • Ms Ann O'Dwyer, Director of Schools, Youth and Music (SY&M) • Mr Owen O'Donnell, Director of Further Education and Training (FET) • Ms Maria Brennan, Director of Organisation Support and Development (OS&D) • Ms Betty Corkey, Head of Corporate and Procurement • Mr Heather Shanahan, Head of Finance • Ms Aileen O'Connor, Head of Human Resources • Mr. Pádraig O'Sullivan, Head of Technology, Estates and Sustainability • Ms. Gráinne Mulvihill, Corporate and Procurement Department • Ms. Catherine Horgan Executive Support

09/2024/0	APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON CATHAOIRLEACH AGUS LEASCHATHAOIRLEACH LE CEAPADH
	<p>The CE presided for this agenda item and opened the meeting by welcoming the five new special interest, knowledge of education and training members that were appointed at the September 3rd 2024 Board meeting.</p> <p>Following introductions, and in accordance with Para. 3(1), Schedule 3 of the ETB Act 2013, the CE sought nominations for the position of Chairperson (An Cathaoirleach).</p> <p>The Board unanimously approved the appointment of Cllr. Norma Moriarty as Chairperson (An Cathaoirleach) for the full term of the Board (2024-2029) in accordance with Para. 3(1), Schedule 3 of the ETB Act 2013.</p> <p style="text-align: center;">Proposed: Cllr. Marie Moloney Seconded: Mr. Noel Keenan</p> <p>The CE congratulated Cllr. Norma Moriarty on her appointment as an Cathaoirleach of Kerry ETB.</p> <p>Following her appointment, Cllr. Norma Moriarty presided for the meeting.</p>
	<p>In accordance with Para. 4(1), Schedule 3 of the ETB Act 2013, an Cathaoirleach sought nomination for the position of Leas Cathaoirleach.</p> <p>The following members were nominated:</p> <p style="text-align: center;"><i>Cllr. Marie Moloney</i></p> <p style="text-align: center;">Proposed: Cllr. Niall Kelleher Seconded: Mr. Michael Larkin McCarthy</p> <p style="text-align: center;"><i>Mr. Noel Keenan</i></p> <p style="text-align: center;">Proposed: Mr. Daniel O'Donoghue Seconded: Ms. Lorraine O'Sullivan</p> <p>As there were two nominations, a voting process was required. For the voting process it was agreed that the following would officiate:</p> <ul style="list-style-type: none"> • Distribution and collection of voting papers: Ms. Gráinne Mulvihill

	<ul style="list-style-type: none"> Counting of votes: Ms. Betty Corkey and Ms. Catherine Horgan Count Observers: Cllr. Angie Bailey and Mr. Joe Brennan <p>Following the completion of the ballot Cllr. Marie Moloney was deemed elected as Deputy Chairperson (Leas Cathaoirleach) for the full term of the Board (2024-2029) in accordance with Section 4(1), Schedule 3 of the ETB Act 2013.</p> <p>An Cathaoirleach and CE congratulated the Leas Cathaoirleach on her appointment.</p>
	CONFLICT OF INTEREST/DISCLOSURE OF INTERESTS
	<p>As per Section 1.18 of Circular Letter (CL) 0002/2019, a conflict of interest form was circulated to each Board Member before the meeting for signature.</p> <p>There were no conflicts of interest disclosed relevant to the meeting's agenda items, as discussed.</p>

09/2024/1	APOLOGIES AND CONDOLENCES LEITHSCÉALTA AGUS COMHBHRÓN	
1.1	<p>Apologies were noted for the following Board members:</p> <ul style="list-style-type: none"> Cllr. Deirdre Ferris, Board Member Cllr. Liam Nolan, Board Member Cllr. Martin Grady, Board Member Cllr. Maura Healy Rae, Board Member 	
1.2	<p>Condolences/Comhbhrón</p> <p>An Cathaoirleach expressed her sympathy and that of the Board to:</p> <ul style="list-style-type: none"> The O'Reilly family following the passing of Dr. Barney O'Reilly, former Chief Executive Officer Kerry Education Services (the VEC in Kerry). The Breen family following the passing of Mr. Paddy Breen, former Principal of Tralee Community College. Ms. Catherine Barry, Two Mile Community National School, on the death of her uncle, Mr. Mícheál Ó Muircheartaigh. Ms. Sheila O'Connor, Castleisland Community College, on the death of her mother-in-law, Ms. Mary O'Connor. Ms. Cornelia Scheid, Coláiste na Ríochta, on the death of her mother, Ms. Vera Dohr. 	

	<ul style="list-style-type: none"> • Ms. Marguerite Ní Dhuagáin, Gaelcholáiste Chiarraí, on the death of her mother-in-law, Ms. Noreen Lawlor. • Ms. Eirn Lyons, Killarney Community College, on the death of her uncle, Mr. Anthony O'Connor. • Ms. Deirdre Fleming, Killarney Community College, on the death of her brother, Mr. Donal Fleming. • Ms. Anne O'Connor, Killorglin Community College, on the death of her aunt, Ms. Doreen Moriarty. • Ms. Emer Raymond, Killorglin Community College, on the death of her mother-in-law, Ms. Theresa O'Sullivan. • Ms. Lisa Cahillane, Killorglin Community College, on the death of her aunt, Ms. Maureen O'Sullivan. • Mr. Mark Deely, Tralee Youthreach, on the death of his aunt, Ms. Bridget Mernagh. • Ms. Vivienne Canty, Listowel Adult and Basic Literacy, on the death of her mother, Ms. Nell Canty. • Ms. Fiona Ladden, Community Education, on the death of her father, Mr. Francis Ladden. • Mr. Daniel O'Halloran, Kerry College, on the death of his father, Mr. John 'Sonny' O'Halloran. • Ms. Margaret Godley, Kerry College, on the death of her mother, Ms. Ann Stritch. • Ms. Anne-Marie Hassett, Schools, Youth and Music, on the death of her father, Mr. Vinny O'Connell. • Ms. Fionnuala Murphy and Mr. Canice Walsh of Murphy Ramsey Walsh Solicitors on the passing of their mother and mother-in-law, respectively, Ms. Eileen Murphy
1.3	<p>Section 17, Standing Orders of the Board Section 17 Rules of Adjournment:1.3</p> <p>In accordance with Section 17 of the Board's Standing Orders, the meeting was adjourned for 15 minutes to honour the passing of former colleague and Chief Executive Officer Mr. Barney O'Reilly.</p> <p>On behalf of the Board and Executive, an Cathaoirleach Cllr. Norma Moriarty expressed condolences to the O'Reilly family during this sad time.</p> <p>On the suggestion of the CE, it was agreed to invite the O' Reilly family to the December 2024 ETB Board meeting in acknowledging the immense contribution that Barney made to education in Co. Kerry.</p>
09/2024/2	<p>CONGRATULATIONS COMHGHAIRDEAS</p>

2.1	<p>Congratulations/Comhghairdeas An Cathaoirleach shared congratulations to the following:</p> <ul style="list-style-type: none"> • 2024 Leaving Certificate and Leaving Certificate Applied Classes on their personal, creative, and academic achievements. • Students of Killarney Community College and Killorglin Community College on being honoured with the prestigious Irish Heart Foundation's CPR 4 Schools Award.
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09/2024/3	<p>MINUTES - FOR ADOPTION MIONTUAIRISCÍ - LE GLACADH</p>
3.1	<p>The minutes of the Board meeting held on May 28th, 2024, were presented to the Board for approval.</p> <p>Proposed: Cllr. Norma Moriarty Seconded: Ms. Maria O’Gorman</p> <p>The minutes were adopted and signed at the meeting.</p>
3.2	<p>Minutes of the Post-Election Meeting held on September 3rd, 2024, were adopted.</p> <p>Proposed: Cllr. Maire Moloney Seconded: Cllr. Angie Bailey</p> <p>The minutes were adopted and signed at the meeting.</p>

4.0	<p>EDUCATION AND TRAINING TOPICS FOR DISCUSSION ÁBHAIR OIDEACHAS AGUS OILIÚINT LE PLÉ</p>
4.1	<p>Board Orientation Chief Executive and Directors</p>

As this was the first meeting of the full new Board, an update was provided by the CE and Directors regarding Kerry ETB's structure and provision.

Prior to commencing the presentation the CE advised that the current Code of Practice for the Governance for ETB's, Circular Letter (CL) 0002/2019 was being revised and the new Code of Governance will be formally published at the forthcoming ETB conference September 24th/26th 2024. The contents of the new code, to be published by the Department of Education (DoE) will be addressed at the next Board meeting.

The CE's presentation addressed the following:

- General Overview of Kerry ETB provision
- Board Membership
- Organisational Structure
- Kerry ETB Stakeholders
- Strategic Goals as per 2023 - 2027 Strategy Statement

The Director of School, Youth and Music's presentation addressed:

- Schools Overview
- School Priorities
- School Budgets
- Youth & Music Priorities
- Gaeilge Priorities

The Director of Organisation Support and Development's presentation addressed:

- Overview of Organisation Support and Development Pillar
- Risk Management Framework

The Director of Further Education and Training's presentation addressed:

- Further Education and Training Pillar Management
- Academic Governance Structure
- Further Education and Training Centres and Colleges
- Beneficiaries
- Budget Allocation

An Cathaoirleach thanked the Chief Executive and each of the Directors for their presentations.

A copy of the presentations were circulated with September Board pack.

4.2	<p>Members Documents for Signature</p> <p>Copies of the following documents were circulated to members at the meeting:</p> <ul style="list-style-type: none"> • Charities Trustees Declaration form • Standards in Public Office Statement of Interest Forms • ICT Loan Form <p>The Head of Corporate and Procurement Department requested that members review same. Signed copies will be required for the October 15th 2024 Board meeting. Any member with queries were asked to contact the Head of Corporate and Procurement.</p> <p>In addition, members were advised by the Head of Corporate and Procurement, that individual in-person sessions will be scheduled before October 15th 2024 for inducting members re the Board meeting document management system, distribution of members IPads etc.</p> <p>It was noted that the ETB web site will be updated with the new Board membership details.</p> <p>This update was welcomed by an Cathaoirleach.</p>
	<p>MATTERS ARISING FROM MINUTES NITHE ATÁ AG ÉIRÍ AS NA MIONTUAIRISCÍ</p>
	<p>The CE provided an update re his proposed secondment to DFHERIS as approved by the Board at the Board meeting May 28th 2024. The CE advised that currently the ETB awaits approval from the DoE to advertise for an Acting CE. Ms. Maria O’Gorman, requested that her appreciation for the work of the CE since his appointment in 2013 in leading the organisation be noted in the minutes.</p> <p>The CE advised that members will be kept updated re this matter.</p> <p>The remaining items under matters arising relating to the May 28th 2024 Board meeting were deferred to the next meeting on 29th October 2024.</p>

09/2024/6	GOVERNANCE RIALACHAS												
6.1	<p>Schedule of Meetings 2024 The draft schedule of meetings for the remainder of 2024 was presented to the Board for consideration.</p> <table border="1" data-bbox="502 571 1273 999"> <tr> <th colspan="2">Sceideal Cruinnithe/ Schedule of Meetings</th></tr> <tr> <td>Post-Election Meeting #1</td><td>27 Lúnasa/August 2024</td></tr> <tr> <td>Post-Election Meeting #2</td><td>3 Meán Fómhair/September 2024</td></tr> <tr> <td>September Meeting</td><td>10 Meán Fómhair/September 2024</td></tr> <tr> <td>October Meeting</td><td>29 Deireadh Fómhair/October 2024</td></tr> <tr> <td>November Meeting</td><td>26 Samhain/November 2024</td></tr> </table> <p>The schedule as presented was amended to include an additional meeting on Tuesday October 15th, 2024, at 3:00 pm. This meeting will focus on the new Code of Governance, Section 44 committees and section 45 committees.</p>	Sceideal Cruinnithe/ Schedule of Meetings		Post-Election Meeting #1	27 Lúnasa/August 2024	Post-Election Meeting #2	3 Meán Fómhair/September 2024	September Meeting	10 Meán Fómhair/September 2024	October Meeting	29 Deireadh Fómhair/October 2024	November Meeting	26 Samhain/November 2024
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6.2	<p>Board Standing Orders (October meeting)</p> <p>The current Standing Orders as circulated with the September Board pack, were referenced. Members were requested to review same as they will be brought forward for feedback at the next Board Meeting, October 15th 2024.</p>												
6.3	<p>Governance and Policy Framework</p> <p>As was referenced above, the current Code of Practice for the Governance for ETB's, Circular Letter (CL) 0002/2019 was being revised and the new Code of Governance will be formally published at the forthcoming ETB conference September 24th/26th 2024. The contents of the new code, to be published by the Department of Education (DoE) will be addressed at the next Board meeting.</p> <p>Further discussions re this item was deferred to next meeting.</p>												

6.4	<p>Risk Management (Pending new Code of Governance)</p> <p>The Board was advised that the revised provisions for risk management will be outlined in the upcoming Code of Governance, set to be published later this month.</p> <p>Currently, the provisions include (non-exhaustive):</p> <ul style="list-style-type: none"> • Making risk management a standing agenda item at meetings. • Appointment of a Chief Risk Officer. • Approval of a Risk Management Policy (with a revised version to be presented at the October or November meeting). • Regular review of management reporting on risk. • Confirmation of risk management practices in the annual report. • External review of the effectiveness of the risk management framework on a periodic basis. <p>It was noted that these provisions may be subject to change under the new Code of Governance.</p> <p>A further update will be provided at the next meeting and following the new Code of Governance publication.</p>
6.5	<p>Establishment of Subcommittees (Finance, Audit and Risk Committee) in accordance with Section 45 ETB Act 2013</p> <p>Finance Committee</p> <p>In accordance with Section 45 of the Education and Training Boards Act, 2013, Kerry ETB is required to establish a Finance Committee to report to the Board on financial matters.</p> <p>The composition of the Committee is currently addressed in Code of Practice for the Governance for ETB's, Circular Letter (CL) 0002/2019.</p> <p>CL 0002/2019 provides for the Finance Committee membership to have at least 3 and not more than 7 members, with at least one external member.</p> <p>The proposed establishment of this committee will be addressed at the October Board meeting, following publication of the new Code of Governance.</p> <p>Audit and Risk Committee</p> <p>In accordance with Section 45 of the Education and Training Boards Act, 2013, Kerry ETB is required to establish an Audit and Risk Committee to assist the Board in discharging its internal audit functions.</p>

	<p>The composition of the Committee is currently addressed in Code of Practice for the Governance for ETB's, Circular Letter (CL) 0002/2019.</p> <p>CL 0002/2019 provides for the Audit and Risk Committee membership to have between 6 and 8 members, a maximum of 3 ETB Board members.</p> <p>The proposed establishment of this committee will be addressed at the October Board meeting, following publication of the new Code of Governance.</p> <p>In respect of the section 45 committees, the CE referenced that correspondence is expected to be received from the DE extending the terms of office of membership of the current section 45 committees to November 30th 2024 or an earlier date, if the new section 45 committees are established prior to November 30th 2024.</p> <p>The Board noted this update.</p>
6.6	<p>Establishment of Subcommittees (Board of Management, Governance Boards and other Committees) as per Section 44 ETB Act 2023.</p> <p>Boards of Management</p> <p>Members were advised that the ETB can establish section 44 committees up to a maximum of 12 members. As per the provisions of Section 44(11) of the ETB Act 2013, these committees can perform the functions of School Board of Management(s) and functions that are substantially the same as Boards of Management for Centres of Education and Training operated by the Board.</p> <p>The structure and composition of the section 44 committees will be addressed at the October 15th 2024 Board meeting, with the membership to be finalised at the October 29th 2024 Board meeting.</p> <p>Further information re the section 44 committee(s) formation will issue with the October 15th 2024 Board meeting notice.</p> <p>In respect of the section 44 committees, the CE referenced that correspondence is expected to be received from the DoE extending the terms of office of membership of the current section 44 committees to November 30th 2024 or an earlier date, if the new section 44 committees are established prior to November 30th 2024.</p> <p>Members noted same.</p>
6.7	<p>Partnership Schools' Boards of Management: Appointments (October meeting)</p>

	<p>Members were advised that nominations will be sought at the October 29th 2024 meeting, in addressing the ETB membership on the Boards of Management of the following schools:</p> <ul style="list-style-type: none"> • Pobalscoil Inbhear Scéine (Kenmare) • Scoil Phobail Sliabh Luachra (Rathmore) • Pobalscoli Chorca Dhuibhne (Dingle) • Tarbert Comprehensive School <p>This matter will be further addressed at the October 15th Board meeting.</p> <p>This update was noted.</p>
6.8	<p>IPB Insurance Members Representative: Appointment (1)</p> <p>The CE addressed the matter of the ETB nomination to the Irish Public Bodies (IPB). This is a five year term and the Board unanimously approved the appointment of Cllr. Niall Kelleher as the Kerry ETB representative to IPB.</p> <p style="text-align: center;">Proposed: Cllr. Maria O’Gorman Seconded: Cllr. Marie Moloney</p> <p>The CE advised that correspondence will issue to IPB confirming this appointment by the Board.</p>
6.9	<p>ETBI Reserved Members Forum</p> <p>The CE addressed the matter of the ETB nomination to Education and Training Boards Ireland (ETBI) Reserved Members Forum. The Board unanimously approved the appointment of Cllr. Norma Moriarty as the nominee to the ETBI Reserved Members Forum.</p> <p style="text-align: center;">Proposed: Cllr. Niall Kelleher Seconded: Mr. Noel Keenan</p> <p>The CE advised that correspondence will issue to ETBI confirming this appointment by the Board.</p>
6.10	<p>Tralee Regional Sports and Leisure Centre Company (TRSLC) Limited by Guarantee Board of Directors: Appointments (4)</p> <p>Members were advised that the Kerry ETB appointments to the Board of TRSLC will be addressed at the October 15th, 2024 meeting.</p>
6.11	<p>ETBI Congress 2019 Nominees as per Section 12(2)(h) of the ETB Act 2013 (6)</p>

	<p>Members were advised that the annual ETBI Conference is taking place at the Clayton Whites Hotel, Abbey Street, Wexford, Co. Wexford on September 25th and 26th 2024.</p> <p>Kerry ETB Board Nominees approved to attend the conference in accordance with Section 12(2)(h) ETB Act 2013, are as follows:</p> <ol style="list-style-type: none"> 1. Cllr. Norma Moriarty 2. Cllr. Marie Moloney 3. Ms. Maria O’Gorman <p style="text-align: center;">Proposed: Mr. Noel Keenan Seconded: Cllr. Niall Kelleher</p>
6.12	<p>Staff of Board authorised to authenticate the Seal use as per schedule 3, paragraph 2 ETB Act 2013</p> <p>As per Schedule 3, (1)(2) of the ETB Act 2013, members were advised that the ETB has an official seal and a formally approved witness register for the use of the ETB seal.</p> <p>The use of the ETB seal must be authenticated as per the provisions of Schedule 3, Para. 2 ETB Act 2013.</p> <p>This current register of seal witnesses will be reviewed at the October 15th 2024 Board meeting.</p>
6.13	<p>Use of the Seal</p> <p>Members were advised the official ETB Seal of the ETB is used to authenticate official documents such as contracts, leases etc.</p>
09/2024/7	<p>FINANCE REPORT TUARASCÁIL AIRGEADAIS</p>
7.1	<p>Finance Report</p> <p>The finance report was presented by Head of Finance, Ms. Heather Shanahan.</p> <p>The report addressed the following:</p> <ul style="list-style-type: none"> • Kerry ETB Cash Grants as at 31st August 2024 • An overview of Kerry ETB financial status <p>Board approval was sought to update authorised signatories on Bank Mandate for Kerry ETB’s three accounts (two current accounts and one</p>

	<p>deposit account). It was noted that two signatories are required for all transactions the following four signatories were approved:</p> <ul style="list-style-type: none"> • Chief Executive • Director of Organisation Support and Development • Director of Schools Youth and Music • Director of Further Education and Training <p style="text-align: center;">Proposed: Cllr. Niall Kelleher Seconded: Cllr. Marie Moloney</p> <p>Board members were advised that the Comptroller & Auditor General Audit Team are due on site in October 2024 to audit Kerry ETB 2023 Financial Statements.</p> <p>A copy of the presentation was circulated with September Board pack.</p> <p>An Cathaoirleach thanked the Head of Finance for the report.</p>
7.2	<p>Chief Executive Report (as circulated)</p> <p>See 4.1 above.</p> <p>In addition, the CE advised that Department of Education through ETBI have engaged the services of the IPA to deliver a training programme on Governance to members of the new 2024 ETB Boards.</p> <p>Correspondence was received from ETBI July 12th 2024, addressing the training to be provided. The CE stated, as advised by ETBI, the key content of the course will be the same as that delivered to all State Board Members who attend the IPA One day Board Governance Training Course, complemented by the ETB Code of Governance 2024. The training will concentrate on Board Oversight, rather than on operational issues which remain the responsibility of management.</p> <p>It was noted that the training will involve three sessions.</p> <p>The overall training programme structure will consist of Phase 1 and Phase 2, as follows:</p> <p><u>Phase 1</u></p> <ul style="list-style-type: none"> • <u>Session 1 (In Person) in each of the 16 ETBs:</u> • <i>Commencement Date: September 20th, 2024- End Date 25th October 2024</i> • <u>Session 2 (online) for 16 ETBs</u> • <i>Commencement Date November 4th, 2024 – End Date 6th December 2024</i>

- Board Chairs session in person location ETBI
- *Date to be agreed between November 4th and 6th December 2024*
- Session 3 (online) for 16 ETBs
- *Commencement Date January 13th, 2025- End Date 7th March 2025*

Phase 2

- Chairs of Finance committees in person Location ETBI
- *Date to be agreed between January 20th and 7th March 2025.*
- Chairs of the Risk and Audit Committees
- *Date to be agreed between January 20th and March 7th, 2025.*

The first session of Phase 1 will be delivered in person for the members and the other two sessions will be delivered on-line. Members must attend the in person session if they are to receive the IPA certificate of attendance.

Members noted this update and following discussion it was agreed to hold the first session in person the evening of **Wednesday 9th October (6 pm – 9 pm) in Tralee, location TBC.**

Following confirmation of the date with ETBI, correspondence will issue to members re the training location on October 9th 2024.

This update was welcomed by an Cathaoirleach and members.

09/2024/8	CORRESPONDENCE COMHFHREAGRAS
8.1	Department of Education Correspondence/Comhfhreagras leis an Roinn Oideachais: Noted as listed
8.2	Department of Education Circular Letters/Ciorcláin ón Roinn Oideachais: Noted as listed
8.3	Department of Education Press Releases/Preasráitis ón Roinn Oideachais: Noted as listed
8.4	

	Department of Further and Higher Education, Research, Innovation and Science Correspondence/Comhfhreagras leis an Roinn Breisoideachais agus Ardoideachais, Taighhde, Nuálaíochta agus Eolaíochta Noted as listed
8.5	Department of Further and Higher Education, Research, Innovation and Science Circular Letters/Ciorcláin ón Roinn Breisoideachais agus Ardoideachais, Taighhde, Nuálaíochta agus Eolaíochta Noted as listed
8.6	Department of Further and Higher Education, Research, Innovation and Science Press Releases/Preasráitis ón Roinn Breisoideachais agus Ardoideachais, Taighhde, Nuálaíochta agus Eolaíochta Noted as listed
8.7	Department of Children, Equality, Disability, Integration and Youth Correspondence/Comhfhreagras leis an Roinn Leanaí, Comhionannais, Michumais, Lápháirtíochta agus Óige: N/A
8.8	ETBI Correspondence/Comhfhreagras BOOÉ: Noted as listed
8.9	SOLAS Correspondence/Comhfhreagras SOLAS: Noted as listed
8.10	Other Correspondence/Comhfhreagras Eile: Noted as listed

09/2024/9	MEMBERS' BUSINESS GNÓ NA GCOMHALTAÍ
9.1	<p>The CE advised that a letter will issue to the Secretary General of the DoE and the General Secretary of ETBI, advising of the full new ETB Board membership.</p> <p>As addressed under 6.11 above the ETBI Annual Conference will take place September 26th/28th 2024.</p>

05/2024/10	ANY OTHER BUSINESS WITH THE PERMISSION OF AN CATHAOIRLEACH AON GHNÓ EILE LE CEAD AN CHATHAOIRLIGH
10.1	Next Kerry ETB Board meeting Tuesday 15th October 2024 at 3.00 p.m., Kerry ETB Head Office Centrepoint Building, John Joe Sheehy Road, Tralee. <i>This concluded the business of the meeting.</i>

Sínithe/Signed:



Dáta/Date:

